



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
Conejo Valley High School (CVUSD Board Room)
1402 E. Janss Road, Thousand Oaks, CA 91362

BOARD OF EDUCATION REGULAR BOARD MEETING
Wednesday, September 6, 2023

MINUTES

1. CLOSED SESSION

A. Comments – Public

President Gill announced that there were no public comment requests submitted, and the Board convened into Closed Session at 5:00 p.m. where the following items were discussed:

B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Conejo Valley Unified School District v. Art Trek (Case 56-2021-00551873-CU-OR-VTA)

C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case Non-OAH A-23/24

D. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case OAH 2023060775

E. Conference with Legal Counsel, Anticipated Litigation, Pursuant to Government Code Section 54956.9(d)(2). Number of matters: 1. Carden Westlake Village, Inc.

F. Conference with Legal Counsel Pursuant to California Government Code Section 54956.9(d): Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(b): (1 case)

Closed Session ended at 5:52 p.m.

2. OPEN SESSION

A. Call the Meeting to Order

Call to Order: President Gill called the meeting to order at 6:01 p.m.

Board Members present: Board President Lauren Gill, Board Vice President Cindy Goldberg, Board Clerk Lisa Powell, Board Trustees Karen Sylvester and Bill Gorback, and Student Board Trustee Naima Kahl.

Administration present: Dr. Mark McLaughlin, Superintendent; Dr. Victor Hayek, Deputy Superintendent, Business Services; Shauna Ashmore, Assistant Superintendent, Human Resources; Kenneth Loo, Assistant Superintendent, Instructional Services; and Dr. Shanna M. Egans, Assistant Superintendent, Student Services.

B. Pledge of Allegiance

President Gill asked for attendees to remain standing after the Pledge of Allegiance for a moment of silence to honor the passing of Westlake High School student Julius Poppinga.

C. Announcements from Closed Session and Open Session Procedures

President Gill announced that the following items were discussed in Closed Session:

B. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Conejo Valley Unified School District v. Art Trek (Case 56-2021-00551873-CU-OR-VTA)

There was no Board action on this agenda item.

C. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case Non-OAH A-23/24

Trustee Gorbach made the motion to approve the Settlement Agreement for Case Non-OAH A-23/24, seconded by Trustee Powell. **Motion carried: 5-0.**

D. Conference with Legal Counsel, Existing Litigation, Pursuant to Government Code Section 54956.9(d)(1), Case OAH 2023060775

Trustee Gorbach made the motion to approve the Settlement Agreement for Case OAH 2023060775, seconded by Trustee Sylvester. **Motion carried: 5-0.**

E. Conference with Legal Counsel, Anticipated Litigation, Pursuant to Government Code Section 54956.9(d)(2). Number of matters: 1. Carden Westlake Village, Inc.

There was no Board action on this agenda item.

F. Conference with Legal Counsel Pursuant to California Government Code Section 54956.9(d): Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(b): (1 case)

There was no Board action on this agenda item.

D. Approval of the Agenda

Trustee Goldberg made the motion to approve the agenda as amended, pulling Consent Agenda Items M and Q for a separate vote, seconded by Trustee Powell. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kahl.**

E. Reports from Student Reporters

Century Academy: Abigail Vey (not present)

Conejo Valley High School: Mariah Hill

Newbury Park High School: Evan Sussman

Thousand Oaks High School: Ashley Deach

Westlake High School: Kaitlin Knight

Students reported on: the remembrance of WHS student Julius Poppinga, start of the school year updates, freshman orientations, increasing student engagement on campuses, lunchtime activities, Hispanic Heritage Month activities, Attendance Awareness Month, Back to School Night events, club meetings and activities, blood drives, senior class celebrations, Homecoming planning and nominations, spirit day competitions and pep rallies, fall theater productions and sports announcements, student of the month recognitions, and ASB collaborations and leadership training.

F. Comments – Public

President Gill announced that there was one (1) public comment request submitted, and that speaker received three (3) minutes to speak.

G. Comments - Board of Education

Board members provided comments.

H. Comments – Superintendent

Dr. McLaughlin provided comments.

3. ACTION ITEMS – GENERAL

A. Student Services - Adoption of Resolution #23/24-03 in Support of National Bullying Prevention Month

Trustee Gorback made the motion to approve, seconded by Trustee Powell. President Gill announced that there was one (1) public comment request submitted, and that speaker received three (3) minutes to speak. There was no Board discussion on this agenda item.

Motion carried: 5-0, with a preferential "yes" vote from Trustee Kahl.

B. Student Services – Adoption of Resolution #23/24-04 in Support of Unity Day

Trustee Powell made the motion to approve, seconded by Trustee Goldberg. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kahl.**

C. Business Services - Approval of 2022-2023 Unaudited Actual Financial Report

Trustee Goldberg made the motion to approve, seconded by Trustee Powell. Dr. Hayek provided information on the 2022-2023 Unaudited Actual Financial Report, including a breakdown of the restricted and unrestricted revenues and expenses, fund balances, and other district funds. Dr. Hayek responded to questions from Board members regarding unrestricted

ending balances as compared to last year and a clarification on Child Development department oversight. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kahl.**

4. ACTION ITEMS – CONSENT

President Gill stated that the Board would start the approval of the Consent Agenda by first addressing pulled agenda items 4M and 4Q.

M. Instructional Services - Approval of New Positive Coaching Alliance Agreement – NPHS
Trustee Sylvester made the motion to approve, seconded by Trustee Goldberg. Mr. Loo responded to a Board member's questions regarding the origination and purpose of this agreement, whether coaches and staff are required to participate in this training, and if other CVUSD high schools plan to participate in this program. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kahl.**

Q. Student Services - Approval of Amendments to Board Policy 5141.5 - Mental Health
Trustee Goldberg made the motion to approve, seconded by Trustee Gorbach. The Board discussed edits to the verbiage that was revised at the previous Board meeting and reached consensus to approve the requested revisions. Dr. McLaughlin directed Dr. Egans to work with Trustee Powell to clarify the recommended revisions.

Trustee Goldberg amended her motion to approve Board Policy 5141.5 – Mental Health as amended, seconded by Trustee Powell. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kahl.**

*Trustee Gorbach made the motion to approve the remainder of the Consent Agenda as amended, seconded by Trustee Powell. There was no Board discussion on this agenda item. **Motion carried: 5-0, with a preferential "yes" vote from Trustee Kahl.***

President Gill announced that two (2) public comment requests were submitted on Consent Agenda Items 4C and 4P, with three (3) minutes provided to speak on each item.

CONSENT AGENDA ITEMS:

- A. Board of Education - Approval of Minutes**
- B. Human Resources - Personnel Assignment Orders**
- C. Human Resources - Approval of Agreement Between the Conejo Valley Unified School District and Chemeketa Community College**
- D. Instructional Services - Approval of Contracts Under \$5,000**
- E. Instructional Services - Overnight Trip Request - TOH - The Center Fall College Tour**
- F. Instructional Services - Overnight Trip Request - TOH Journalism Club**
- G. Instructional Services - CIF/Marmonte Representatives**
- H. Instructional Services - Preauthorization of Overnight Trip Requests - Fall Athletics**
- I. Instructional Services - Approval of Renewal Contract with Craig Newton**

- J. Instructional Services - Overnight Trip Request - NPH Dance Team**
- K. Instructional Services - Approval of Contract Amendment - Secural Security Corporation - TOH**
- L. Instructional Services - Approval of Contract Amendment - Secural Security Corporation - WHS**
- N. Instructional Services - Approval of New Contract - Mastery Coding**
- O. Instructional Services - Approval of Renewal Contract - Lexia Learning Systems LLC (Lexia) - DEC**
- P. Student Services - Approval of Renewal Contract with Teach & Talk Speech Therapy**
- R. Student Services - Approval of Amendments to Board Policy and Administrative Regulation 5141.6 - School Health Services**
- S. Student Services - Approval of Renewal Contract - Assistance League of Conejo Valley**
- T. Student Services - Approval of Renewal Contract - All Languages Interpreting & Translating, Inc.**
- U. Student Services - Approval of New Contract with Bridging Voices - Uniendo Voces, LLC**
- V. Business Services - Approval of Resolution #23/24-07: Establishing the Gann Appropriations Limit 2023-2024**
- W. Business Services - Ratification of the Statement of Work for Audio Visual Installation with STS Education**
- X. Business Services - Maintenance & Operations Department - Approval of Ad Hoc Maintenance Service Agreement for 2023-2024**
- Y. Business Services - Approval of Statement of Work with CDW-G for Microsoft Public Key Infrastructure**
- Z. Business Services - Approval of Purchase Order Report (POs exceeding \$5,000)**
- AA. Business Services - MEASURE I - Award of Contract - New Fire Alarm - EARTHs Magnet School**
- BB. Business Services - MEASURE I - Change Order 1: Outdoor Learning Center - Cypress Elementary School - FS Contractors, Inc.**
- CC. Business Services - MEASURE I - Notices of Completion**
- DD. Business Services - Disposal of Surplus and Obsolete Equipment**
- EE. Business Services - Ratification of the Renewal Agreement with Ventura County Office of Education for Special Education Transportation**
- FF. Business Services - Ratification of the Revocation of the Notice of Permission to Use Real Property (No. 91-093005)**

5. INFORMATION/DISCUSSION ITEMS – GENERAL

A. Instructional Services and Student Services - Presentation: Summer Learning Programs

Mr. Loo and Dr. Egans provided information on this year's Summer Learning Programs, including an overview of each program offered at the elementary, middle school and high school levels, including Summer Learning camps, Expanded Learning Programs (ELOP), credit recovery and acceleration opportunities, Extended School Year (ESY), English Learner programs, and Early Back Intervention, along with information on student populations served, and student participation and pass rates. Dr. Hayek responded to Dr. McLaughlin's question regarding why

the district partners with Learning 4 Life, and Mr. Loo responded to questions from Board members regarding the increase in students served from the prior year, the percentage of students identified in need who participated, and assessment data on each program and respective student progress and participation rates.

B. LCAP/Budget Committee Discussion

The Board and Executive Cabinet discussed the state’s upcoming adjustments to the LCAP template and a timeline for district adjustments, revisions for next year’s focus, metrics, and strategies, information needed to provide the LCAP/Budget committee with a charge or specific direction, continued stakeholder engagement, and whether to pause the committee’s work until mid-year or continue throughout this school year. *The Board reached consensus to continue the discussion regarding providing the LCAP/Budget Committee with a charge or specific direction when information is provided by the state in November or December.*

C. Business Services - Approval of Amendments to Administrative Regulation 3320 - Claims and Actions Against the District

Dr. Hayek provided background on the updates from Gamut related to specific time limits on claims taken against the district and the extension of claims related to childhood sexual assault cases. Dr. Hayek responded to a Board member’s question regarding whether the Gamut notes are provided in the finalized version of this Administrative Regulation.

D. Business Services - Approval of Amendments to Administrative Regulation 3515.6 - Criminal Background Checks for Contractors

Dr. Hayek provided background on the updates from Gamut related to the requirement for appropriate background checks for any contractors present around students. Dr. Hayek responded to a Board member’s question regarding the process by which we request and/or confirm criminal background checks on contractors.

E. Business Services - Approval of Amendments to Board Policy 3516.5 - Emergency Schedules

Dr. Hayek provided background on the updates from Gamut related to the requirement for appropriate background checks for any contractors present around students. Dr. Hayek responded to a Board member’s question regarding the process by which we request and/or confirm criminal background checks on contractors.

F. Business Services - Approval of Amendments to Board Policy 7110 - Facilities Master Plan

Dr. Hayek provided background on updates from Gamut related to recent changes in law regarding schools building residential housing on district property. There was no Board discussion on this agenda item.

G. Business Services - Approval of Amendments to Board Policy 7310 - Naming of Facility

Dr. Hayek provided background on updates from Gamut related to the improvement of language giving the Board control over naming rights or the establishment of memorials. There was no Board discussion on this agenda item.

6. ADJOURNMENT

A. Future Board Topics / Activities

Board members reached consensus to add the following topic for discussion at a future Board meeting:

- Presentation on Transitional Kindergarten (TK)

B. Adjournment

President Gill adjourned the Open Session at 8:19 p.m. The next regularly scheduled Board meeting will be Wednesday, September 20, 2023, 5:00 p.m. Closed Session; 6:00 p.m. Open Session, at Conejo Valley High School in the CVUSD Board Room, 1402 E. Janss Road, Thousand Oaks.

October 4, 2023

Date



Board Clerk

October 4, 2023

Date



Superintendent

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<https://www.conejousd.org/domain/122>